

**Approved Minutes
Operator Certification Board Meeting
April 2, 2008
Matthew Center-Pierre**

Members Present: Del DeBoer, Clint Jost, Tom Lesselyoung, Pete Hesla, Bill Sarringar, Tim McGannon

Members Absent : None

Others Present: Rob Kittay, Secretary to the Board;

Call to Order by Chairperson DeBoer at 11:06 am

The Board introduced themselves to those present. McGannon was welcomed to the Board.

Approval of Agenda: Kittay wanted to add a reciprocity case (Rob Haliburton) to the agenda. Jost moved to approve the amended minutes. McGannon seconded. Motion passed.

Approval of Minutes: Kittay noted that the location of the last meeting was incorrect in the minutes. It should be Watertown. DeBoer noted some wording changes. Sarringar moved to approve the amended minutes from the last meeting. Jost seconded. Motion passed.

Old Business: There was none forthcoming.

Reciprocity: Troy Kruger-Kittay reviewed the case. Kruger holds a Class III WW Treatment from KS. The requirements for this certificate are a high school diploma and four years of experience. Kittay recommended that a Class II WW Treatment be granted as that most closely matched the education/experience requirements of the KS certificate. There were some questions on KS requirements. McGannon moved to grant a Class II WW Treatment certificate Jost seconded. Motion passed.

Rob Haliburton-Kittay reviewed the case. Haliburton holds a Class SC Wastewater Treatment Facility certificate from MN. This is actually a Wastewater Collection certificate. The requirements for this certificate are a high school diploma and three years of experience. Kittay recommended that a Class II WWC be granted as that most closely matched the education/experience requirements of the MN certificate.

Haliburton also holds a Class B Water Supply certificate from MN. The requirements for this certificate are a high school diploma and six years of experience. Kittay recommended that a Class III WT be granted as that most closely matched the education/experience requirements of the MN certificate.

McGannon asked when contact hours would be required. Kittay explained that they start when he receives his certificate and that February 1 of each year is the critical date for contact hour review. DeBoer moved that the certificates be granted as Kittay recommended. Sarringar seconded. Motion passed.

Formal Hearings: Trout Haven-This system has not been open since the Rally, and it will be opened again in May 2008. DeBoer explained the hearing procedures for McGannon. Jost moved to continue this hearing until September. McGannon seconded. Motion passed.

Informal Hearings: Hazel-Kittay reviewed the case. Hazel is lacking a Class I WD operator. Joe Trautner will be taking an exam on April 17, 2008 in Spearfish. No exams have been taken since the last Board hearing. Sarringar moved to hold a final hearing at the next Board meeting. Jost seconded. Motion passed.

Lantern Estates-Kittay reviewed the case. The system is lacking a Class I Water Distribution operator. Tammy Karlson had her certificate suspended on February 1, 2006 for lack of contact hours. She was sent a number of letters on this issue. Her certificate is now unrenovable as of February 1, 2008. To become certified again, she will have to take an exam. Jost moved to hold a final hearing at the September, 2008 Board meeting. McGannon seconded. Motion passed.

Spokane Creek Resort-The system is lacking a Class I SWT operator. Clayton Blankenship had his certificate suspended on February 1, 2006 for lack of contact hours. He was sent a number of letters on this issue. His certificate is now unrenovable as of February 1, 2008. To become certified again, he will have to take an exam. McGannon moved to hold a final hearing at the September, 2008 Board meeting. Sarringar seconded. Motion passed.

Maverick Truck Stop-The system is lacking a Class I SWT operator. Robert Azarski had his certificate suspended on February 1, 2006 for lack of contact hours. He was sent a number of letters on this issue. His certificate is now unrenovable as of February 1, 2008. To become certified again, he will have to take an exam. DeBoer moved to hold a final hearing at the September, 2008 Board meeting. Jost seconded. Motion passed.

Morristown-The system is lacking a Class I SWT operator. The Class I Water Distribution exam was passed on November 2, 2006. The operators will be taking the exam on April 17, 2008 in Spearfish. McGannon moved to hold a final hearing at the September, 2008 Board meeting. Sarringar seconded. Motion passed.

Crooked Creek Camps-The system is lacking a Class I SWT operator. Doug Olson will be taking an exam in Spearfish on April 17, 2008. He had sent an email previously that had been forwarded to the Board that had questions about the exam process. Jost moved to hold a final hearing at the September, 2008 Board meeting. McGannon seconded. Motion passed.

Contracts: DeBoer asked about tracking of contracts and would like to have a copy of the tracking sheet from Kittay.

Tabor-The City would like to contract with Larry Auch of Scotland for a lacking Class I Water Distribution certificate. DeBoer moved to approve the contract. Jost seconded. Motion passed.

Nisland-The City would like to contract with Bill Heidrich for lacking Class I SWT and Water Distribution certificates. Jost moved to approve the contract. Sarringar seconded. Motion passed.

McGannon asked about success of contract program. The Board felt it was successful as there may be 40-50 contracts in place.

Sewer Duck-The company submitted general contracts for Board review. Kittay informed Sewer Duck that with general approval they would still have to submit a contract for each specific system. The Board thought the contracts were good with the exception of adding a line specifically stating that the contract operator would be in direct responsible charge of the water or wastewater system..

Status of Certification: The Board reviewed the latest status information on systems without certified operators. DeBoer moved to schedule informal hearings at the next Board meeting for the following systems-

Belle Fourche Livestock	SWT I
Deer Mountain	WT I WD I
Greenwood Colony	WD I
Hillcrest Colony	WD I
Mellette	WD I
Ponderosa Subdivision	WD I
Summit	SWT I WD I
Timberland Park	WD I

Jost seconded. Motion passed.

The Board recessed for lunch. The Board then recovered.

Lesselyoung and Hesla entered the meeting.

Exam Review-The Board reviewed the new ABC exams for Water Treatment and Water Distribution. Kittay explained the review process.

Next Meeting-The next meeting will be just prior to the SDWWA Conference in Pierre on September 9, 2008.

McGannon moved for adjournment. DeBoer seconded. Motion passed. Meeting adjourned at 3:36 pm.



April 3, 2008

Rob Kittay

Date