

Minutes of the
South Dakota Emergency Response Commission Meeting
Conducted via the Digital Dakota Network

State Capitol Building
Pierre, SD

South Dakota Department of Transportation
Brooking, SD

SD School of Mines and Technology
Rapid City, SD

Mitchell Technical Institute
Mitchell, SD

December 15, 2014
1:00 p.m. CT

CALL TO ORDER AND ROLL CALL: Chairman Robert McGrath called the meeting to order. The roll was called and a quorum was present.

COMMISSION MEMBERS PRESENT: Robert McGrath, Joe Nadenicek, Paul Merriman, Mike Carter, John Forman, Patrick Snyder, and Jason Bauder sitting in for Kristi Turman.

COMMISSION MEMBER ABSENT: Andrew Canham.

PRESENT VIA TELEPHONE CONFERENCE CALL: Becky Pitz, SERC member, Mary Beth Vasco, FEMA, and Lynn DeYoung, Sioux Falls.

OTHERS PRESENT: See attached attendance sheets.

INTRODUCTIONS: Participants at the DDN sites and on the telephone introduced themselves.

APPROVAL OF MINUTES FROM SEPTEMBER 9, 2014, MEETING: Motion by Nadenicek, seconded by Snyder, to approve the minutes from the September 9, 2014, State Emergency Response Commission meeting. A roll call vote was taken, and the motion carried unanimously.

FEDERAL UPDATE (EPA): No update.

TURNER COUNTY LEPC: Trish Kindt reported that the Turner County LEPC wanted to inform the SERC that their chairman, Mike Hofeldt, moved out of the Turner County area, and the Vice President, Nolan Clark, is not service as the chairman of the LEPC. The LEPC will be holding new officer elections in the spring of 2015.

TODD COUNTY LEPC ROSTER: Ms. Kindt reported that Kara Walkling, the Todd County Emergency Manager, has been working to start-up an LEPC in the county. The Todd County LEPC held its first meeting on December 2, 2014. The LEPC has submitted a roster to the SERC for

approval. Ms. Kindt noted that the roster lists only 11 members, but the media is the only sector not fulfilled at this time. Todd County LEPC has requested approval of the roster by the SERC.

Motion by Carter, seconded by Nadenicek, to approve the Todd County LEPC roster. A roll call vote was taken, and the motion carried unanimously.

Bob Van Winsen, Emergency Management, noted that a new fire station was built in Wanblee, which is in Todd County.

LEPC GRANT AWARDS: This year LEPC grant applications were received from 38 counties. Ms. Kindt noted that prior to the meeting, she provided the SERC with a list of those counties requesting grants and a list of the counties that did not apply for grant funds.

Ms. Kindt noted that this year \$66,853 is available for LEPC grants. Only active LEPCs are eligible to apply for grant funds. Individual grant amounts are determined by a distribution formula. The first \$16,500 will be divided evenly among LEPCs that qualify for and have applied for a grant. That amounts to \$434 per LEPC. The remaining amount of \$50,853 will be divided among the qualifying LEPCs based on the number of facilities that paid Tier II fees for the reporting year from which the grant is funded.

Motion by Nadenicek, seconded by Forman, to approve grants for the LEPCs in the amounts listed on the table. A roll call vote was taken, and the motion carried unanimously.

TIER II REPORTING: Ms. Kindt stated that the Tier II reports are the bulk storage reports that all of the LEPCs receive on an annual basis. Almost any facility that stores bulk chemical may need to submit a Tier II report.

The TRI reports are due July 1 and only a small segment of facilities, approximately 100, are required to submit that report.

Tier II reporting begins January 1, 2015, and every year Ms. Kindt mails reminders and reporting forms to facilities that have submitted Tier II reports in the past. Last year, online reporting was available for the first time. About two-thirds of the facilities reported online. The department will continue to allow facilities to submit paper reports, but it won't be as convenient as reporting online. Ms. Kindt noted that in the past, she pre-completed the paper reports for facilities based on past reporting information and all the facilities had to do was review the form, make any needed changes, sign and return the form. Ms. Kindt will not pre-complete the reports in the future.

The online reporting system that is currently used was built in-house by DENR staff. There are some limitations. For instance, an LEPC can log in to view and print Tier II reports, but they can only be printed in a pdf format and data cannot be downloaded in any other format. The state Bureau of Information and Telecommunications (BIT) is working to create an online reporting tool that will, hopefully, pose fewer limitations.

BAKKEN CRUDE OIL SHIPMENTS: Lynn DeYoung, Minnehaha County Emergency Manager, addressed the SERC regarding his concerns pertaining to shipments of Bakken crude oil through South Dakota via rail. His concerns focused primarily on funding gaps, the ability to respond to a

large scale hazardous materials incident, and knowledge gaps pertaining to transport/temporary storage of any hazardous material vial rail or pipeline.

Discussion took place among Mr. DeYoung, the SERC members, and other meeting participants.

The SERC indicated willingness to further research the issue and requested that the matter be added to the agenda for the next meeting.

HMEP GRANTS, TRAINING, AND PLANNING REPORT: Bob Van Winsen provided a fourth quarter review of Grant Year (GY) 2013 HMEP Training and Planning grant activities. The grant period ended September 30, 2014.

The training allocation was \$ 149,046.00 and the planning allocation was \$ 23,140.00. The training grant had \$13,562 remaining and the planning grant had \$1,432 remaining.

Mr. Van Winsen reported that a total of 281 people were trained with grant funds.

Authorization was given by grants.gov personnel to move the remaining funds from the planning portion of the grant to the training portion. Those funds were used to host five 8-hour awareness classes. There was one each held in Tripp, Bennett, and Fall River Counties and two in Edmunds County. The classes were very well accepted and appreciated. Mr. Van Winsen noted that great interest was generated and more classes will be scheduled in the future.

Five hazardous materials plans were written or updated with GY 2013 HMEP funds. The counties that wrote or updated their plans were Bennett, Hamlin, Jerauld, Brookings, and Davison. All of these counties took advantage of their planning districts and contracted the work to them.

Edmunds and Butte counties conducted individual commodity flow studies. They wanted more in-depth counts than were gotten with the 2012/2013 statewide commodity flow studies. The increased traffic flow due to the oil boom in North Dakota was realized.

The 2013 grant year for the HMEP grant saw a lot of interest in providing classes for the local responders to better educate them due to the oil boom in North Dakota. Due to the rail car accidents associated with the oil boom, interest has increased in commodity flow studies and making sure the local hazmat plans are updated.

Applications for the GY 2014 grant were sent out and application requests received by March 21, 2014. The GY2014 HMEP grant was awarded at the end of September 2014. The federal amount awarded is \$170,832.63. The 20% match would bring the grant amount that can be expended to \$213,541.02.

Mr. Van Winsen stated that updating or writing a hazmat plan will be emphasized again this year.

OEM staff is working to retain a contractor to teach the 8-hour awareness classes.

The four regional hazmat teams were allowed to apply for funds again. Their requests were greater than the grant. They were allocated \$30,000.00 per team for the three teams that applied. The

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remaining training funds that were not requested by the locals will be used to provide the 8-hour awareness classes or the 24 hour operations class.

Mr. Van Winsen answered questions from the SERC.

REGIONAL HAZMAT TEAM UPDATE: Jason Bauder and Don Rowland, reported that the four regional hazmat teams are in the process of creating a task force concept in relation to regional hazmat responses. They explained the roles of the task force.

Mr. Rowland reported that the four hazmat teams are planning a large exercise during the motorcycle rally.

The next SERC meeting will be March 23, 2015, via the DDN at 11:00 a.m. Central Time.

OTHER BUSINESS: The next SERC meeting will be March 23, 2015, via the DDN at 11:00 a.m. Central Time.

ADJOURN: Motion by Nadenicek, seconded by Bauder, that the meeting be adjourned. Motion carried.

Robert B. McQuate 3/23/2015
Chairman Date

Robert Nadeau 3/23/2015
Witness Date

