

AGENDA

South Dakota State Emergency Response Commission

Tuesday September 9, 2014

5:00 p.m. Central

- 1. Introductions**
- 2. Call to Order and Roll Call**
- 3. Approval of July 15, 2014, SERC Meeting Minutes**
- 4. Federal Update/LEPC Training and Resources – US EPA**
- 5. LEPC Grant Application Package - DENR**
- 6. Tier II Reporting – DENR**
- 7. Crude Oil shipments – DENR**
- 8. HMEP Grants, Training, and Planning Report – OEM**
- 9. Regional Haz Mat Team Update – HLS/OEM**
- 10. Other Business**
- 11. Adjourn**

The SERC meeting is being held in conjunction with the South Dakota Emergency Management Association 2014 Fall Conference.

**Watertown Best Western Ramkota
1901 9th Avenue Southwest
Watertown, SD 57201**

Notice is given to individuals with disabilities that this meeting is being held in a physically accessible location. Please notify the Department of Environment and Natural Resources at least 48 hours before the meeting if you have a disability for which special arrangements must be made at the meeting. The telephone number for making arrangements is (605) 773-3296.

Memorandum

To: SERC
 From: Bob Van Winsen
 CC: Cari Leidholt
 Date: September 04, 2014
 Re: GY2013 HMEP Grant

Training grant:	Fed Share: \$111,859	Non Federal Share (Match): \$27,965	Total: \$139,824
Planning grant:	Fed Share: \$60,327	Non Federal Share (Match): \$15,082	Total: \$75,409

First Quarter:

Training: Allocated: **\$120,162.06** Unallocated: **\$96.94**

Planning: Allocated: **\$25,940** Unallocated: **\$34,387**

Second Quarter

Training: Allocated **\$129,487.00** Unallocated **\$(253.08)**

Planning: Allocated **\$40,515.00** Unallocated **\$19,812.00**

Third Quarter

Training: Allocated **\$146,437.00** Unallocated **\$2,608.94**

Planning: Allocated **\$23,140.00** Unallocated **\$0.00**

Fourth Quarter

Training: Allocated \$ Spent \$ Remaining funds \$

Planning: Allocated \$ Spent \$ Remaining funds \$

GY2013 HMEP activities and goals.

The GY2013 HMEP training grant application was sent to fire chiefs, local emergency managers and EMS personnel throughout the state. The training grant can be used to assist with training first responders in dealing with hazardous materials incidents. The following classes to name a few are listed in the State application:

- Awareness and Operations. Used to train local responders
- EMS Hazardous Material, level 1 and level 2.
- Technician level and above, for State of South Dakota recognized hazardous material teams.

The GY2013 HMEP planning grant application was sent to LEPC chairmen and the local emergency managers. The planning grant is available to assist the local LEPC responsibilities for planning of hazardous materials in your community. Specifically, these funds can be used to:

- Prepare the annual update to the hazardous materials plan required under SARA Title III. The cost of hiring a contractor and all related out of pocket expenses can be covered with this grant. **If the last major plan update was several years ago, each county is encouraged to apply for this grant.**
- Conduct a commodity flow study to determine the hazardous materials flowing through the road/rail system in each jurisdiction. This information can then be used to improve planning for hazmat incidents.
- Conduct hazardous material exercises to better prepare personnel in response to a hazardous materials event.

The application deadline stated is the requested time to get application in to OEM but we will accept applications after this date as long as funds are available and the work is completed and invoiced by the end of the performance period.

The performance period for the HMEP GY2013 grant is October 1, 2013 through September 30, 2014.

Challenges and Goals:

- Training:

The challenge expending funds due to the consortium the hazmat teams were once utilizing has come to an end. The waiting period for the facilities using FEMA funds has drastically increased. The 4 state hazmat teams have returned to the HMEP grant for assistance. There were more requests than funds this year.

The lack of qualified instructors to go out and teach the awareness and operations classes has been alleviated by a list of instructors furnished by the State Fire Marshal's office. These instructors maintain certification with the Fire Marshal.

Create an operations level hazmat class the smaller rural VFD's can implement to train to a higher level due to the increase in oil field related traffic. Recognizing the limited amount of time these responders have to attend a class room, an 8 hour operations course designed for the smaller VFD with limited equipment is being developed.

Standardize requirements for instructors teaching classes for the HMEP program. This would maintain a level of uniformity across the State of South Dakota. Along with this a certification program would be easier to put in place which is becoming the focus.

- Planning

The focus of the planning grant now that the statewide commodity flow has been completed is updating or creating a hazmat plan for each county. The HMEP grant holders have expressed an interest in this due to the increase incidents involving the increasing number of rail cars loaded with oil. The challenges have been continuity in the plans submitted to the State of South Dakota. The existing template that was created some time ago has been revised. The revision allows the template to be more easily filled out electronically. The new template was announced in the OEM monthly briefing. A copy was also sent to all county EM's and planning districts in the State of South Dakota.

Work has been ongoing with the Local Planning Districts, also known as Continuity of Governments. The new hazmat plan template was sent to each of the six districts. Requests from county EM's for information regarding updating or creating their hazmat plan has seen an increase. The planning district information is also given as inquiries are received.

Requests for funding to assist with hazmat exercises are non-existent at this time. With the requirements for the counties to hold quarterly exercises for the EMPG program the need for hazmat exercises are low. Hazmat scenarios are usually included in the EMPG exercises. The State of South Dakota will always include and promote using HMEP grant funds for hazmat exercises.

Counties are still allowed to perform their own commodity flow study. With the recent completion of the statewide study requests are low at this time.

GY2013 HMEP Training Grant

		First Quarter	Second Quarter	Third Quarter	Fourth Quarter
	Proposed To Date	Completed	Completed	Completed	Completed
Awareness	0	0	0	0	0
Operations	15	0	0	0	0
Specialist	6	0	3	3	0
Technician	3	0	0	3	0
Incident Command	0	0	0	0	0
Hazmat Monitoring	0	0	0	0	0
Confined Space Rescue	0	0	0	0	0
Airport Rescue Live Burn	18	0	0	0	0
Airport Rescue Specialist	0	0	0	0	0
Airport Rescue Refresher	18	0	9	0	0
Hazmat IQ	89	0	0	46	0
Hazmat IQ Advanced	84	0	30	42	0
Hazmat IQ Air Monitoring	24			20	
HazCat	24	0	12	9	0
Various Conferences	12		3	13	
Total	293	0	57	136	0
				Total for the year	

(Additions or changes marked in red)

Training

First Quarter Review

- Prepare and send out the GY2013 HMEP applications to each of the 4 Hazmat teams, Fire Chiefs, County Emergency Managers, and State of South Dakota Regional Coordinators.
- The GY2013 HMEP grant training funding has been expended.
- It has been discovered that HMEP grant planning funds which have not been requested through the application process are also available to be used for training upon request. The request has to be made to the Grant administrators in Washington DC. The State of South Dakota has utilized the requesting process and with approval has moved \$8,400 from the planning grant to apply towards training.
- The new guidelines provided to the grantee and sub grantees include opportunities for Hazmat personnel to attend selected conferences throughout the year. This is a change from previous grant years.

Second Quarter Review

- Allocated \$17,375 from the planning grant so Hazmat team members could attend the Cold Zone conference/training in Minnesota. This also provided funds for hazmat team members to attend the IAFC in Dallas Texas.
- Received authorization from PHMSA to move the remaining funds from the Planning portion of the grant so they can be applied to the training portion of the grant.
- Working with Blue Cell to bring 4 eight hour awareness classes and 2 twenty hour operations to the state to make use of the transferred planning grant funds.
- Work with hazmat team in RC to get 8 hour hybrid awareness class authorized by the Fire Marshalls office. This class will meet the requirements for SD certification.

Third Quarter Review

- An activity change request was submitted to PHMSA and approved to allocate the remaining \$19,812.00 of planning funds to the training grant for awareness classes.
- Set up seven eight hour awareness classes with Blue Cell contractors to be held in September 2014 to expend the remaining 2013 HMEP grant funds. They are to be held in Jones, Mellette, Tripp, 2 in Edmunds, Bennett, and Fall River Counties.
- We have been given the amount to allocate but are still awaiting final approval from PHMSA to allocate the 2014 HMEP funds.

Fourth Quarter Review

GY2013 Planning Grant

First Quarter	County	Status
Hazmat Plans	Bennett, Hamlin, Jerauld, Brookings Davison	Application accepted
Commodity Flow Study	Edmunds, Butte	Application accepted
Hazmat Exercise		

Planning

First Quarter Review:

- Prepare and send applications to LEPC chairpersons, County EM's and Regional Coordinators
- Locate the existing hazmat plan template. Update information in the plan. Make the document user friendly. Send template to planning districts and County EM's electronically.
- Process applications received
- After the initial application deadline had passed a reminder was send out via email to all of the County EM'

Second Quarter Review

- Continue to work with the Planning Districts to get them involved with the Counties to upgrade or write a new hazmat plan.
- 2014 grant year applications have been returned and there is a lot more interest in upgrading plans and commodity flow studies with the rail traffic containing Bakken oil.

Third Quarter Review

- There have been no changes in the Planning allocation. Reimbursement requests have to be filed on or before September 30, 2014.

Fourth Quarter Review