Watershed Restoration Project Funding
Application Instructions

Note: This application is for Consolidated Water Facilities Construction Program and the Clean Water State Revolving Fund Water Quality Grants Program. This application is for watershed restoration projects only.

Application Cover Page (page 1)

Applicant. Name, mailing address and phone number of the entity sponsoring the project. Sub applicant is an organization who is submitting the application on behalf of an entity.

Proposed Funding Package. Include the amount and type of funds requested, the amount of local funds being provided, including direct public or private contributions, loans, federal funds, and water development district grants. Multi-year or phased projects should enter only the costs associated with activities for which assistance is being requested.

Project Title/Description. Provide a one line title for the project and a brief narrative describing the project. Be specific, providing the water quality problems, waterbody, aquatic habitat, project goals, objectives, tasks and products. Implementation plans and responsibilities for BMPs operation and maintenance, local support, and monitoring strategy.

Certification. An official of the sponsoring entity, who has been authorized by resolution of the governing body to submit the application, must read and sign the application.

Professional Contacts (page 2)

Application Prepared By: Identify the entity, the individual that helped prepare the application, and the other contact information requested in case questions arise about the application.

Consulting Engineering Firm: Identify the engineering firm retained by the sponsor, the engineer’s name, and the other contact information requested in case questions arise about the application.

Legal Counsel’s Firm: Identify the law firm retained by the sponsor, the attorney’s name, and the other contact information requested in case questions arise about the application.

Method of Financing (page 3)

Indicate the source of the secured/unsecured share of funding. If funds have been secured, indicate the amount in the "secured" column. If funds are
unsecured at time of application, indicate the amount of the unsecured funds and the date funds are anticipated to be secured in the "unsecured" column. Include any remarks regarding funding in a separate narrative. Total the secured and unsecured amounts at the bottom of the table.

Documents That Must Be Submitted With The Application (page 4)

Provide a copy of the resolution of authorized signatory for the person or persons signing the loan agreement and payment requests. The resolution must also include the maximum loan amount requested and description of proposed project.

Provide a copy of a watershed assessment report and preliminary cost estimates.

Note: A watershed assessment report and preliminary cost estimate was submitted with the State Water Plan application. A detailed Project Implementation Plan (PIP) in the EPA approved format should be submitted with the funding application. The outline to be followed for the PIP can be found in the State Water Plan Application Instructions. Any significant changes to the PIP, updated cost estimates, and other relevant additional information should be submitted with the funding application.