

**INSTRUCTIONS FOR CALCULATING FACILITY FEES
FOR
SARA TITLE III, TOXIC RELEASE INVENTORY (TRI) SECTION 313 REPORTING**

1. You must use a separate fee form for each facility;
2. The fee form is available on-line at: <http://denr.sd.gov/titleiii> ;
3. The fee for a facility is calculated on a per-chemical basis;
4. Enter each chemical name/category, CAS Number/Category Code, and pounds released into the table on the form;
5. If you run out of room in the table on the fee form, attach an additional page (an additional page is available on-line at <http://denr.sd.gov/titleiii>);
6. Use the table below to calculate the fee for each chemical;
 - Note the fee for any chemical PROPERLY reported on a form A is \$250.00;
 - Note that there is a fee for each TRI reportable chemical/category even if the release amount is zero (\$250.00 fee);
 - The pounds released equals the total of all on-site releases to air, water, land, and underground injection plus any amounts transferred off-site for disposal or treatment. This includes amounts sent to the local wastewater plant or landfill. Because we encourage recycling activities, we do not require that you consider pounds transferred off-site for recycling or energy recovery.

<u>Pounds Released</u>	<u>Fee</u>
0 - 9,999	\$ 250
10,000 - 19,999	\$ 350
20,000 - 29,999	\$ 450
30,000 - 39,999	\$ 550
40,000 - 49,999	\$ 650
50,000 - 74,999	\$ 800
75,000 - 99,999	\$1,000
100,000 - 249,999	\$1,300
250,000 - 499,999	\$1,600
500,000 - 749,999	\$2,000
750,000 - 999,999	\$2,500
1,000,000 +	\$3,000

7. Calculate the total (add the fees for each chemical to come up with the total for your facility);
8. Determine the total fee due (the lesser of your total from above or \$3,000 – the maximum fee per facility is \$3,000);
9. Sign and date the form;
10. Make your check payable to “DENR Title III” and forward it, **along with one copy of the fee form**, to:
 - SD Department of Revenue
 - Post Office Box 5055
 - Sioux Falls, SD 57117-5055
11. Keep one copy of the fee form for your records; and
12. For additional assistance or information, contact Trish Kindt via e-mail at Trish.Kindt@state.sd.us or by calling 800-433-2288.



**SARA TITLE III
TOXIC RELEASE INVENTORY (TRI) SECTION 313
FEE PAYMENT FORM**

Facility Name: _____
(You must use a separate fee form for each facility)

Facility TRI ID Number: _____

Mailing Address: _____

City _____ State _____ Zip _____

Actual Facility Location: _____

Phone Number: _____

Chemical Name	CAS Number	Pounds Emitted	Fee Owed
Total from above (and from any additional pages): _____			
Total Fee Due: _____			
(Enter the lesser of your total from above or \$3,000 – the maximum fee per facility is \$3,000)			

(Attach additional pages if this table is too short for listing your TRI chemicals – an additional page is available at <http://denr.sd.gov/titleiii>)

I certify under penalty of law that I have reviewed the above information, that it is true and correct to the best of my knowledge or belief, and that I have submitted the required fee to the Department of Revenue.

Type or Print Name and Job Title

Signature

Date

- Make checks payable to "DENR Title III."
- Mail your check **along with one copy of this form** to:

SD Department of Revenue
 Post Office Box 5055
 Sioux Falls, SD 57117-5055
- Keep one copy of this form for your records.
- If you wish to pay by electronic funds transfer rather than by check, contact Trish Kindt (e-mail at Trish.Kindt@state.sd.us or call 800-433-2288).

