

**Approved Minutes
Operator Certification Board Meeting
April 22, 2010
Matthew Center-Pierre**

Members Present: Del DeBoer, Clint Jost, Tom Lesselyoung, Bill Sarringar, Tim McGannon, Pete Hesla

Members Absent: None

Others Present: Rob Kittay, Secretary to the Board

Call to Order by Chairperson DeBoer at 11:00 am.

Approval of Agenda: Kittay wanted to add another contract review for Mountain Meadows with Jay Chittim. Hesla moved to approve the amended agenda. Lesselyoung seconded. Motion passed.

Approval of Minutes: The minutes had been sent previously and were posted to web. McGannon moved to approve the minutes from the last meeting. Jost seconded. Motion passed.

Old Business: There was no old business.

Reciprocity: Fred Anderson-Has Grade T4 Water Treatment certificate from California. Kittay indicated that this certificate requires four years of experience plus high school graduation which most resembles the SD Class II. Hesla moved to grant Class II WT. Sarringar seconded. Motion passed.

Stanton Johnson and Philip Greenwood-Each hold a Class C Wastewater Treatment from Missouri. Two years of experience are required for this certificate while there is no education requirement. There is an education requirement for every SD certificate. Hesla moved to grant no certificates as the MO requirements are less than SD-no education required. Jost seconded. Motion passed.

Formal Hearings: There were none.

Informal Hearings: Whitewood has been lacking a Class I WWC since at least July 24, 2008, and the exam has been failed twice. David Werlinger took the exam April 8, 2010 in Deadwood; however, the results have not been sent back to DENR. Sarringar moved that a final hearing be held at next Board meeting. Lesselyoung seconded. Motion passed.

Shamrock Colony is a relatively new system that requires a Class I WD certificate. The colony was notified of the certification requirement on December 12, 2008. Alvin Waldner held a restricted certificate when he was at Huron Colony. That certificate cannot be transferred to another water system. No exams have been attempted. Jost moved that a final hearing be held at next Board meeting. Lesselyoung seconded. Motion passed.

Contracts: Mina Lake & Prairiewood-Contract with Brenner Electric (certified operators Tom Van Steenwyk-WWC I and Andy Van Steenwyk-WD I WW I WWC I) Hesla moved for approval. Sarringar seconded. Motion passed.

Greenwood Colony-Contract with Tim Hofer (WD I SWTS I) from Lakeview Colony. McGannon moved for approval. Jost seconded. Motion passed.

Gayville-Contract with Dan Frank (WD I). Hesla moved for approval. Sarringar seconded. Motion passed.

Lakeside Estates-Contract with Municipal Management (Jeff Goldade WD I WW I WWC I). Hesla stated that this system would be hooking up to Aberdeen wastewater system this summer. Hesla moved for approval. McGannon seconded. Motion passed with Lesselyoung voting nay.

Spearfish Industrial Park-Contract with Mike Kyte (WT II WD III WW II WWC III). McGannon moved for approval. Lesselyoung seconded. Motion passed.

Mountain Plains 2 & Spearfish Meadows-Contracts with Mike Kyte (WT II WD III WW II WWC III). Jost moved for approval. Lesselyoung seconded. Motion passed.

Mountain Meadows-Contract with Jay Chittim (WT IV WD II). This system will be a bulk hookup to Rushmore Ranch which Chittim already operates thru a contract. There was no mention of weekly visits in the contract. DeBoer moved for approval with the condition that the contract be resubmitted with weekly on-site visits inserted. Jost seconded. Motion passed.

Status of Certification-The Board reviewed the latest status information on systems without certified operators. DeBoer moved to schedule preliminary hearings at the next Board meeting for the following systems-

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|------------------------------|----------------------|
| Camp Rimrock | SWT I |
| Coca Cola of the Black Hills | WD I |
| Coffee Cup-Hot Springs | SWT I |
| Lourie Lane Homes | WD I |
| Tolstoy | WD I |
| Trail West | SWT I WD I |
| Waubay | WT I WD I WW I WWC I |

Sarringar seconded. Motion passed.

Evaluation of Application-Kittay brought an application to the Board for review. The operator has no operational experience but does have maintenance experience at a plant. The Board's consensus was that he currently has no experience to take an exam.

Contact Hours-A couple of proposals for contact hours have been submitted to Kittay. Sioux Falls submitted a request for operators viewing videos to receive contact hours. These were not part of a formal training session. McGannon moved that up to two contact hours be given for the videos. Motion died for lack of a second. The Board felt that the videos could be part of a classroom training session that had other components in addition. All training providers should submit formal detailed agendas along with bio information on the trainers for approval. Yankton has requested

that job shadowing be allowed for contact hours. The Board would not consider at this time without appropriate approval requiring formal detailed agenda, trainer info, etc.

Other Business-Contract operations review. There are concerns as to whether contract operators are fulfilling their duties as outlined in their contracts. The same concern could be expressed about non-contract operators.

Hesla conveyed Aberdeen's expression of thanks with the cooperation that Kittay and the Board gave to the Aberdeen Human Resources Department in the case of an individual requesting to be read an exam because of a social anxiety disorder.

Hesla also stated that the September 2010 meeting will be his last meeting as he will be retiring shortly thereafter.

Next Meeting-The next meeting will be prior to the SDWWA Conference in Sioux Falls on September 14, 2010 at 2:00 pm.

Sarringar moved for adjournment. Lesselyoung seconded. Motion passed. Meeting adjourned at 12:45 pm.



April 23, 2010

Rob Kittay

Date