

**South Dakota  
Department of Environment  
and Natural Resources  
523 E Capitol  
Pierre, SD 57501**

## **STATE CLEAN DIESEL GRANT PROGRAM**

### **Guidelines and Grant Applications**



**Application Deadline:**

***July 17, 2009 – 5:00 PM CDT***

This program is funded through the United States  
Environmental Protection Agency State Clean Diesel Grant  
and  
2009 American Recovery and Reinvestment Act (ARRA)

## Section 1 – Introduction

The primary goal of the South Dakota Clean Diesel Grant Program (Program) is to reduce school children's exposure to fine particulate and smog-forming pollution. The South Dakota Department of Environment and Natural Resources (DENR) provides the grant funding and administers the Program. The Program provides grant funds to help purchase new school buses that replace older in-use higher emitting diesel buses and to retrofit mid-age in-use diesel school buses with exhaust controls to reduce diesel particulate matter emissions.

DENR will provide State Clean Diesel Grant funding for the following:

- **To provide at least 25% funding to help purchase a 2007 or newer diesel fueled or alternative-fueled lower-emission school bus to replace an older in-use diesel school bus.**
- **To provide 100% funding for the purchase and installation of an Environmental Protection Agency/California Air Resources Board (EPA/CARB) verified diesel oxidation catalyst (DOC) exhaust control on middle-aged in-use diesel school buses.**

Program information will be posted on the Clean Diesel Grant Program website at <http://denr.sd.gov/des/aq/aadera.aspx> . For additional information, please contact: **South Dakota's Clean Diesel Program** at 1-800-GET-DENR (1-800-438-3367) or [barb.regynski@state.sd.us](mailto:barb.regynski@state.sd.us) .

## Section 2 – Background

While South Dakota's air quality is cleaner than many states and currently meets the federal National Ambient Air Quality Standards, reducing emissions from diesel engines is one of the most important air quality challenges facing the country. The South Dakota program will provide grant funding to help school districts purchase new public school buses to replace old, high-emitting public school buses and retrofit middle-age in-use diesel school buses with exhaust controls.

School buses are a safe and effective way to transport children to and from school, but they emit pollution. According to the Environmental Protection Agency (EPA), exposure to school bus diesel exhaust, even at low levels, is a health hazard that can aggravate respiratory problems such as asthma and bronchitis and possibly increase the risk of lung damage. Asthma is currently the number one cause of missed school days for American children. According to the 2005 edition of "The Health Behaviors of South Dakotans", 11,348 children were at risk due to current asthma.

Children are especially vulnerable to the effects of diesel exhaust since their lungs are not yet fully developed, and they breathe twice as much air as adults per pound of body weight. Some children can spend an average of an hour per day on diesel powered buses, inhaling the mixture of pollutants. Diesel fuel contains 40 chemicals listed as hazardous air pollutants under the federal Clean Air Act. And, you don't have to ride the bus to breathe in these fumes. The air quality in and around schools is compromised by idling buses during morning and afternoon drop off and pick up, exposing not only students, but parents, teachers, administrators and bus drivers to unhealthy diesel emissions.

"The School Bus Pollution Report Card 2006", researched by the Union of Concerned Scientists and endorsed by the American Lung Association, found that the average South Dakota school bus ranked among the oldest and most-polluting in the country. There were about 1,670 public school buses operating in South Dakota. These school buses tended to be older vehicles operating on diesel engines that have significantly higher nitrogen oxides and particulate matter emission levels compared to current emission standards. The average bus in the state was 14 years old, with 63% of the fleet being over 10 years old. The state received a D for soot pollution and the lowest possible rankings for cleanup.

School buses, like all diesel-powered vehicles, pollute the air with harmful gases and particles. Installing diesel retrofits on school buses can decrease the amount of harmful pollution generated, helping to reduce the risk of asthma attacks, respiratory problems, and other diseases. This is especially important for children, whose developing lungs are particularly susceptible to diesel exhaust's damaging health effects.

South Dakota is generally not densely populated; therefore some school districts are rather large in size and cover many square miles. The major source of transportation to and from school for many students is school buses. Because of the size of some of the school districts, buses are operating many hours per year, and students spend many hours riding the buses every year. Replacing older buses and retrofitting mid-aged buses would be a health benefit to the students and to the environment by helping keep the air in South Dakota clean.

South Dakota's program objectives are to reduce diesel emissions and childhood exposure to harmful diesel exhaust, while maximizing school budgets.

### **Section 3 - Eligible Participants**

Any South Dakota public school district that directly provides transportation services is eligible to participate in this program. For school bus retrofit projects, applicant eligibility has been extended to include private contractors that provide transportation for public schools.

## Section 4 - Eligible Projects

### **LOWER-EMISSION SCHOOL BUS PROGRAM REPLACEMENT COMPONENT**

offers grant funding for the replacement of old, high-emitting diesel school buses. Only replacement school buses will be considered for funding. Fleet expansion school buses are not eligible for funding.

The eligibility criteria for existing school buses to be **replaced** are as follows:

- The existing school bus to be replaced must be an in-use diesel school bus.
- The existing school bus must be currently registered with the Division of Motor Vehicles.
- The existing school bus must be disabled or scrapped within 60 days of receipt of the new bus.

The eligibility criteria for **new replacement** school buses are as follows:

- **School districts must receive the new bus by July 31, 2010.**
- New school buses with engines that use diesel, biodiesel, or an alternative fuel are eligible for funding if the new school bus meets or exceeds EPA's 2007 engine emission standards. Alternative-fueled school buses may be powered by natural gas, liquefied petroleum gas (LPG or propane), electricity, methanol, or ethanol fuels.

### **LOWER-EMISSION SCHOOL BUS PROGRAM RETROFIT COMPONENT**

offers grant funding for the purchase and installation of diesel emission control devices on eligible 1987 model year and newer school buses.

The eligibility criteria for existing school buses to be **retrofitted** are as follows:

- The existing school bus to be retrofitted must be a 1987 or newer model year engine, in-use, diesel-fueled school bus.
- The existing school bus must be currently registered with the Division of Motor Vehicles.

The eligibility criteria for the **retrofit device** are as follows:

- The retrofit device will be an EPA/CARB verified diesel oxidation catalyst (DOC) exhaust control. DOCs use a chemical process to break down pollutants in the exhaust stream into less harmful components. DOCs can reduce emissions of particulate matter by 20%, hydrocarbon by 50% and carbon monoxide emissions by approximately 40%. Oxidation catalysts can be installed on any new or used bus, and run on regular diesel fuel. These technologies are safe and proven and do not compromise vehicle performance or raise difficult engine maintenance issues. More than 500,000 vehicles worldwide have already received similar retrofits.

## **Section 5 – Funding Amounts**

- Approximately \$1,400,000 is available for a school bus replacement.
- Total award per approved school district for a replacement bus will be at least 25% of the purchase price and may be more depending on the number of successful applicants.
- Approximately \$247,000 is available for school bus retrofits and installation.
- DOC purchase and installation will be funded at 100%.

## **Section 6 – Project Awards**

### **SCHOOL BUS REPLACEMENT**

Replacement eligibility of in-use diesel school buses is based on the model year of the school bus engine, where the oldest model year engine will be given preference. Evaluation will also consider number of children transported, number of miles traveled, and amount and type of fuel used per year. Preference will be given to the school districts that are also applying for exhaust control retrofit installation. Initially, there will be a limit of one replacement bus per approved school district.

School districts will enter into a written agreement with DENR and reimbursement funding is issued upon submittal of a properly verified claim for payment that demonstrates a new school bus purchase was made and proof that the replaced school bus was disabled or scrapped. DENR reserves the right to do on-site verification.

### **RETROFIT INSTALLATION**

School districts may request exhaust control retrofits for multiple buses. DENR will issue a Request for Proposal (RFP) for the DOCs to include installation. After reviewing the bids, the RFP will be awarded and the DOCs ordered by DENR and installed. Retrofit eligibility of in-use diesel school buses is based on the model year of the school bus engine, 1987 or newer. Evaluation will also consider number of children transported, number of miles traveled, and amount and type of fuel used per year.

DENR will evaluate the applications and distribute the DOCs through an agreement process. After the initial award, retrofit projects will be selected on an ongoing first-come first-served basis, until all retrofit funds are obligated. The recipients will be required to submit verification of installation and complete a survey. DENR reserves the right to do onsite verification of installation.

## Section 7 – Tentative Schedule

| Date                       | Activity  |
|----------------------------|---|
| April 27, 2009             | Call for Projects Opens   |
| July 17, 2009 – 5 p.m. CDT | Call for Projects Deadline                                      |
| April – July, 2009         | Evaluate & Select Projects                                      |
| July 31, 2009              | Announce Awarded Projects                                       |
| August 2009 – July 2010    | Schools will purchase buses and DENR will award DOC projects    |
| September 2010             | Deadline for all invoices and paperwork to be submitted to DENR |
| September 30, 2010         | DENR will close grant   |

## Section 8 – Program Application Process

**The application and program participation process is as follows:**

1. Program applications are attached to this document and are also available from the website at <http://denr.sd.gov/des/aq/aadera.aspx>.
2. Applications must be submitted to DENR by 5:00 PM CDT, July 17, 2009 to be considered for initial funding. Applications are to be submitted to DENR at:  
  
PMB 2020  
Clean Diesel Grant Program  
SD DENR – AQ Program  
523 E Capitol  
Pierre, SD 57501
3. DENR will evaluate applications.
4. Applicant will be notified of application approval or denial.
5. Upon approval of the application, entities selected to receive grant funding will be required to execute an agreement with DENR.

## **Section 9 – Program Requirements**

Successful project applicants must enter into an agreement with DENR setting forth specific performance criteria to ensure compliance with statutory and audit requirements. Agreement preparation will begin immediately upon DENR selection of a project. The agreement will include further details on complying with program requirements. All services or work carried out under an agreement awarded as a result of this call for projects must be completed within the scope, time frames, and funding limitations specified by the agreement. Upon signature and execution of the agreement by DENR, a copy of the executed agreement will be returned to the applicant, at which time the grant will be considered awarded.

### **Replacement Bus Requirements**

- The school district must submit an original Internal Revenue Service (IRS) Request for Taxpayer Identification Number and Certification Form W-9.
  - The information entered into the grant application must be identical to the information on Form W-9.
  - A copy of the IRS Form W-9 can be downloaded at [www.irs.gov](http://www.irs.gov) or by calling 1-800-829-3676.
- Purchase of new buses may not occur prior to both parties signing the agreement. Grants will be made on a reimbursement basis for eligible expenses incurred and paid by the grant recipient. A cost may not be considered incurred until the replacement bus has been received and accepted by the grant recipient.
- The school district verifies that the replacement activity would not have occurred without the financial assistance provided.
- Program funds must only be used to purchase a new school bus that is equipped with essential or standard equipment.
- DENR must be notified when the bus is ordered, when the bus is delivered, and when the replaced bus is dismantled.
- The school district must submit a copy of the Division of Motor Vehicles registration for the school bus being replaced.
- The school district must insure that the replaced school bus is permanently disabled or scrapped and maintain documentation on how the replaced bus was permanently disabled or scrapped. This may include drilling a hole in the engine block or cutting the vehicle in half.
- Applicant submits invoice, receipts, and the DENR Claim for Payment form. DENR will review the information for compliance with all grant requirements.
- Payment will be issued upon verification (documentation and/or DENR staff site visit).
- The school district agrees that program criteria and requirements may be reviewed, as new information becomes available, and can be revised at the discretion of DENR.
- DENR maintains the right to monitor the project periodically.

## **Retrofit Requirements**

- The school districts must submit a copy of the Division of Motor Vehicles registration for the school buses being retrofitted.
- DENR will issue an RFP for the needed DOCs to include installation. After reviewing the bids, DENR will select a vendor. School districts do not pay anything to purchase and install these retrofits, because DENR will pay the vendors directly.
- The school districts will be notified of the selected vendor and will work directly with them to schedule the retrofit installation. School districts and vendors will have up to six months to arrange for mutually convenient dates and times for retrofit installations, but are strongly encouraged to complete the retrofit installation process as soon as possible.
- At the time of installation, the vendor will have the school district sign the payment request form verifying the DOC has been installed.

## **Section 10 - Verification Procedures**

Any entity that receives School Bus Replacement/Retrofit Grant Program funds may be subject to a verification of each program or project funded. The verification may be conducted by staff from DENR. Grant documentation, records, and referenced materials must be available for review during monitoring visits.

Upon the completion of a verification, DENR will determine if the funds were used for the approved project and make the verification available to the applicant and to the public upon request.

If DENR determines that the funds were expended in a manner contrary to law or not in accordance with grant provisions, DENR will notify the grantee school district of the determination, and may, at its discretion, seek re-payment of funds misappropriated, spent for non-eligible activities, or otherwise inappropriately expended.

## APPLICATION PACKET CHECKLIST SCHOOL BUS REPLACEMENT

A complete application packet includes the following items:

- Completed **Application**.
- Completed **IRS Form W-9**.
- Copy of Department of Motor Vehicles **registration** for the school bus to be replaced.
- Dated and itemized dealer **quote** for replacement school bus.
  - ▲ The quote must provide a breakdown for the total cost of the new school bus.
- Applications must be submitted to DENR by 5:00 PM CDT, July 17, 2009 to be considered for initial funding. Applications are to be submitted to DENR at:

PMB 2020  
Clean Diesel Grant Program  
SD DENR – AQ Program  
523 E Capitol  
Pierre, SD 57501

## SCHOOL BUS REPLACEMENT APPLICATION

### I. APPLICANT INFORMATION

|   |   |                   |              |
|---|---|-------------------|--------------|
| 1 | Applicant Name:   |                   |              |
| 2 | Applicant Address:  |                   |              |
| 3 | a. City:  | b. State:         | c. Zip Code: |
| 4 | a. Contact Name:  | b. Contact Title: |              |
| 5 | a. Contact Phone:   | b. Contact Fax:   |              |
| 6 | Contact Email:  |                   |              |
| 7 | Person with Contract Signing Authority:   |                   |              |
| 8 | Number of School Buses in Fleet:  |                   |              |
| 9 | Are You Applying for School Bus Retrofits: <input type="checkbox"/> Yes <input type="checkbox"/> No |                   |              |

### II. EXISTING SCHOOL BUS INFORMATION:

|    |  |                              |                       |
|----|--|------------------------------|-----------------------|
| 1  | School Bus Storage Address:  |                              |                       |
| 2  | a. City:   | b. Zip Code:                 |                       |
| 3  | School Bus Manufacturer:   |                              |                       |
| 4  | a. School Bus Model:   | b. School Bus Model Year:    |                       |
| 5  | School Bus Type: <input type="checkbox"/> Type C <input type="checkbox"/> Type D   |                              |                       |
| 6  | Type of Fuel: <input type="checkbox"/> Diesel <input type="checkbox"/> CNG <input type="checkbox"/> Propane <input type="checkbox"/> Electric <input type="checkbox"/> Other |                              |                       |
| 7  | Estimated Annual Fuel Usage for this School Bus:   |                              |                       |
| 8  | a. Cumulative Mileage:   | b. Estimated Annual Mileage: |                       |
| 9  | Gross Vehicle Weight Rating (GVWR):  |                              |                       |
| 10 | Vehicle License Number:  |                              |                       |
| 11 | Vehicle Identification Number (VIN):   |                              |                       |
| 12 | a. Engine Manufacturer:  | b. Engine Model:             | c. Engine Model Year: |
| 13 | Average Number of Riders:  |                              |                       |
| 14 | Average Vehicle Life (how long you usually keep your school buses):  |                              |                       |

### III. NEW REPLACEMENT SCHOOL BUS INFORMATION

|   |  |                                    |                       |
|---|--|------------------------------------|-----------------------|
| 1 | New School Bus Manufacturer:   |                                    |                       |
| 2 | a. New School Bus Model:   | b. New School Bus Model Year:      |                       |
| 3 | School Bus Type: <input type="checkbox"/> Type C <input type="checkbox"/> Type D   |                                    |                       |
| 4 | Type of Fuel: <input type="checkbox"/> Diesel <input type="checkbox"/> CNG <input type="checkbox"/> Propane <input type="checkbox"/> Electric <input type="checkbox"/> Other |                                    |                       |
| 5 | Gross Vehicle Weight Rating (GVWR):  |                                    |                       |
| 6 | a. Price of New School Bus:  |                                    |                       |
| 7 | a. Estimated Purchase Order Date:  | b. Estimated Date of Bus Delivery: |                       |
| 8 | a. Engine Manufacturer:  | b. Engine Model:                   | c. Engine Model Year: |

### IV. SCRAPPING COMPANY/DISMANTLER INFORMATION

|   |  |           |              |
|---|--|-----------|--------------|
| 1 | Describe Method of Disposal of School Bus: |           |              |
| 2 | Scrapping Company/Dismantler Name:         |           |              |
| 3 | Contact Name:                              |           |              |
| 4 | Address:                                   |           |              |
| 5 | a. City:                                   | b. State: | c. Zip Code: |
| 6 | a. Phone:                                  | b. Fax:   |              |
| 7 | Email:                                     |           |              |

## SCHOOL BUS REPLACEMENT APPLICATION

### V. SCHOOL BUS MANUFACTURER/DEALER INFORMATION

|   |                                 |           |              |
|---|---------------------------------|-----------|--------------|
| 1 | School Bus Manufacturer/Dealer: |           |              |
| 2 | Contact Name:                   |           |              |
| 3 | Address:                        |           |              |
| 4 | a. City:                        | b. State: | c. Zip Code: |
| 5 | a. Phone:                       | b. Fax:   |              |
| 6 | Email:                          |           |              |

### VI. SCHOOL DISTRICT/ORGANIZATION CERTIFICATION

I certify that to the best of my knowledge the information contained in this application and in the supplemental material is correct and complete. I certify that the funding requested satisfies the eligibility requirements for this Program as represented in the Program Description and related materials. I certify that I understand that the funding under this Program is subject to restrictions and other conditions listed in the Program Description.

|                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | The applicant will use the funding under this Program for the specific purposes defined in the Program Description.                          |
| <input checked="" type="checkbox"/> | The applicant has received approval from the school board, or other governing body, to apply and make use of the funding under this program. |
| <input checked="" type="checkbox"/> | The applicant will follow the school district's procedures to procure the products and services funded under this project.                   |
| <input checked="" type="checkbox"/> | The applicant will display the ARRA Logo in a manner that informs the public that the project is an ARRA investment.                         |
| <input checked="" type="checkbox"/> | The applicant agrees to complete scrappage of the bus being replaced.  |
| <input checked="" type="checkbox"/> | The applicant verifies that the replacement activity would not have occurred without the financial assistance provided.                      |

I authorize DENR to make any necessary inquiries to verify the information that I have presented. I acknowledge that the information in this application is not confidential and may be released as required by the Program.

|                                    |        |
|------------------------------------|--------|
| Printed Name of Responsible Party: | Title: |
| Signature of Responsible Party:    | Date:  |

Applications are to be submitted to DENR at:

PMB 2020  
 Clean Diesel Grant Program  
 SD DENR – AQ Program  
 523 E Capitol  
 Pierre, SD 57501

## APPLICATION PACKET CHECKLIST SCHOOL BUS RETROFIT

A complete application packet includes the following items:

- Completed **Application**.
- Copy of Department of Motor Vehicles **registration** for each school bus to receive exhaust control retrofit.
- Applications must be submitted to DENR by 5:00 PM CDT, July 17, 2009 to be considered for initial funding. Applications are to be submitted to DENR at:

PMB 2020  
Clean Diesel Grant Program  
SD DENR – AQ Program  
523 E Capitol  
Pierre, SD 57501

## SCHOOL BUS RETROFIT APPLICATION

### I. APPLICANT INFORMATION

|   |  |                   |              |
|---|--|-------------------|--------------|
| 1 | Applicant Name:                                    |                   |              |
| 2 | Applicant Address:                                 |                   |              |
| 3 | a. City:   | b. State:         | c. Zip Code: |
| 4 | a. Contact Name:                                   | b. Contact Title: |              |
| 5 | a. Contact Phone:                                  | b. Contact Fax:   |              |
| 6 | Contact Email:                                     |                   |              |
| 7 | Person with Contract Signing Authority:            |                   |              |
| 8 | Number of School Buses in Fleet:                   |                   |              |
| 9 | Number of School Buses You Would Like Retrofitted: |                   |              |

### II. EXISTING SCHOOL BUS INFORMATION: (additional vehicles can be added on next page of form)

Complete this section for each vehicle proposed to be retrofitted: Vehicle \_\_\_\_\_ of \_\_\_\_\_

|    |  |                              |                       |
|----|--|------------------------------|-----------------------|
| 1  | School Bus Storage Address:  |                              |                       |
| 2  | a. City:   | b. Zip Code:                 |                       |
| 3  | School Bus Manufacturer:   |                              |                       |
| 4  | a. School Bus Model:   | b. School Bus Model Year:    |                       |
| 5  | School Bus Type: <input type="checkbox"/> Type C <input type="checkbox"/> Type D   |                              |                       |
| 6  | Type of Fuel: <input type="checkbox"/> Diesel <input type="checkbox"/> CNG <input type="checkbox"/> Propane <input type="checkbox"/> Electric <input type="checkbox"/> Other |                              |                       |
| 7  | Estimated Annual Fuel Usage for this School Bus:   |                              |                       |
| 8  | a. Cumulative Mileage:   | b. Estimated Annual Mileage: |                       |
| 9  | Gross Vehicle Weight Rating (GVWR):  |                              |                       |
| 10 | Vehicle License Number:  |                              |                       |
| 11 | Vehicle Identification Number (VIN):   |                              |                       |
| 12 | a. Engine Manufacturer:  | b. Engine Model:             | c. Engine Model Year: |
| 13 | Average Number of Riders:  |                              |                       |
| 14 | Average Vehicle Life (how long you usually keep your school buses):  |                              |                       |

### III. SCHOOL DISTRICT/ORGANIZATION CERTIFICATION

I certify that to the best of my knowledge the information contained in this application and in the supplemental material is correct and complete. I certify that the funding requested satisfies the eligibility requirements for this Program as represented in the Program Description and related materials. I certify that I understand that the funding under this Program is subject to restrictions and other conditions listed in the Program Description.

|                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | The applicant has received approval from the school board, or other governing body, to apply and make use of the funding under this program. |
| <input checked="" type="checkbox"/> | The applicant will display the ARRA Logo in a manner that informs the public that the project is an ARRA investment.                         |

I authorize DENR to make any necessary inquiries to verify the information that I have presented. I acknowledge that the information in this application is not confidential and may be released as required by the Program.

|                                    |        |
|------------------------------------|--------|
| Printed Name of Responsible Party: | Title: |
| Signature of Responsible Party:    | Date:  |

Applications are to be submitted to DENR at:

PMB 2020  
Clean Diesel Grant Program  
SD DENR – AQ Program  
523 E Capitol  
Pierre, SD 57501

## SCHOOL BUS RETROFIT APPLICATION ADDITIONAL VEHICLE SHEET

Multiple copies of this page may be needed to provide the information for all of the vehicles proposed to be retrofitted

Applicant Name:

### II. EXISTING SCHOOL BUS INFORMATION:

Complete this section for each vehicle proposed to be retrofitted: Vehicle \_\_\_\_\_ of \_\_\_\_\_

|    |  |                              |                       |
|----|--|------------------------------|-----------------------|
| 1  | School Bus Storage Address:  |                              |                       |
| 2  | a. City:   | b. Zip Code:                 |                       |
| 3  | School Bus Manufacturer:   |                              |                       |
| 4  | a. School Bus Model:   | b. School Bus Model Year:    |                       |
| 5  | School Bus Type: <input type="checkbox"/> Type C <input type="checkbox"/> Type D   |                              |                       |
| 6  | Type of Fuel: <input type="checkbox"/> Diesel <input type="checkbox"/> CNG <input type="checkbox"/> Propane <input type="checkbox"/> Electric <input type="checkbox"/> Other |                              |                       |
| 7  | Estimated Annual Fuel Usage for this School Bus:   |                              |                       |
| 8  | a. Cumulative Mileage:   | b. Estimated Annual Mileage: |                       |
| 9  | Gross Vehicle Weight Rating (GVWR):  |                              |                       |
| 10 | Vehicle License Number:  |                              |                       |
| 11 | Vehicle Identification Number (VIN):   |                              |                       |
| 12 | a. Engine Manufacturer:  | b. Engine Model:             | c. Engine Model Year: |
| 13 | Average Number of Riders:  |                              |                       |
| 14 | Average Vehicle Life (how long you usually keep your school buses):  |                              |                       |

### II. EXISTING SCHOOL BUS INFORMATION:

Complete this section for each vehicle proposed to be retrofitted: Vehicle \_\_\_\_\_ of \_\_\_\_\_

|    |  |                              |                       |
|----|--|------------------------------|-----------------------|
| 1  | School Bus Storage Address:  |                              |                       |
| 2  | a. City:   | b. Zip Code:                 |                       |
| 3  | School Bus Manufacturer:   |                              |                       |
| 4  | a. School Bus Model:   | b. School Bus Model Year:    |                       |
| 5  | School Bus Type: <input type="checkbox"/> Type C <input type="checkbox"/> Type D   |                              |                       |
| 6  | Type of Fuel: <input type="checkbox"/> Diesel <input type="checkbox"/> CNG <input type="checkbox"/> Propane <input type="checkbox"/> Electric <input type="checkbox"/> Other |                              |                       |
| 7  | Estimated Annual Fuel Usage for this School Bus:   |                              |                       |
| 8  | a. Cumulative Mileage:   | b. Estimated Annual Mileage: |                       |
| 9  | Gross Vehicle Weight Rating (GVWR):  |                              |                       |
| 10 | Vehicle License Number:  |                              |                       |
| 11 | Vehicle Identification Number (VIN):   |                              |                       |
| 12 | a. Engine Manufacturer:  | b. Engine Model:             | c. Engine Model Year: |
| 13 | Average Number of Riders:  |                              |                       |
| 14 | Average Vehicle Life (how long you usually keep your school buses):  |                              |                       |